

In the following sections of the application form, you will need to explain how your institution will fulfil the ECHE principles if the Charter is awarded. You are encouraged to consult the [ECHE Guidelines](#) for support in completing this application.

Please note that your Erasmus+ National Agency will monitor your Erasmus Policy Statement and your answers to the questions given in the application. The Erasmus+ National Agency reserves the right to request more information on your activities and propose supplementary measures, for the purposes of monitoring and implementing the Charter principles by your institution.

1. ERASMUS POLICY STATEMENT (EPS)

1.1 Erasmus activities included in your EPS

In this section, you need to tick the Erasmus activities covered by your Erasmus Policy Statement. Please select those activities that your HEI intends to implement during the entire duration of the Programme.

Erasmus Key Action 1 (KA1) - Learning mobility:

The mobility of higher education students and staff ☒

Erasmus Key Action 2 (KA2) - Cooperation among organisations and institutions:

Partnerships for Cooperation and exchanges of practices ☒

Partnerships for Excellence – European Universities ☐

Partnerships for Excellence - Erasmus Mundus Joint Master Degrees ☐

Partnerships for Innovation ☒

Erasmus Key Action 3 (KA3):

Erasmus Key Action 3 (KA3) - Support to policy development and cooperation: ☐

1.2 Erasmus Policy statement (EPS): your strategy

Your Erasmus Policy Statement should reflect how you intended to implement Erasmus after the award of the ECHE. Should you wish to add additional activities in the future, you will need to amend your Erasmus Policy Statement and inform your Erasmus National Agency.

What would you like to achieve by participating in the Erasmus Programme? How does your participation in the Erasmus Programme fit into your institutional internationalisation and modernisation strategy?

(Please reflect on the objectives of your participation. Please explain how you expect the participation in Erasmus to contribute towards modernising your institution, as well as on the

goal of building a European Education Area¹ and explain the policy objectives you intend to pursue).

Original language (and translation into EN, FR or DE if the EPS is not in one of these languages)

Ilerna has worked for 30 years in its internationalisation doing different activities through the years. This is because it has always believed in all the advantages that this offers to the institution with the students, teachers and all the community. To be international requires of a firm structure and a firm support that only administrations and EU can give to institutions when we got our first ECHE, in 2012, this supposed a big change since it allowed us to have very clear rules to follow that benefited all of us and improved a lot all the institution strategy towards our Modernisations agenda with the internationalisation and therefore towards quality.

Internationalisation is an important driver for Ilerna improvement-quality- and has a great influence on the major activities i.e. education and research. The importance of internationalisation is recognised, and therefore we have a **strategy for internationalisation** as a part of the **Modernisation agenda** and the **Education Project** with the acceptance and collaboration from across the whole institution and where Erasmus is essential, there we have the bases of our **Erasmus Policies**, that are also published in our website, and give support, and a firm structure to all the mobilities helping in promotion, organization, dissemination and consequently assures the quality of mobilities helping to increase the number of participants in the best conditions. . In addition, our strategy will be accessible to external collaborative partners. Our strategy will be supported by the director and all the management team and they will be given recognition and the right tools to carry on with the agenda. Erasmus+ has become essential to achieve the goals from our **Modernisation agenda** that means increasing our standards of quality, implementing new programs, working towards research, and improving all our structure. Erasmus+ is the best opportunity we can have to get all these objectives of quality and improvement and create a **European Education Area**. These are:

- 1.increase the number of mobilities in students to become mobility the norm to have a suitable workforce for the future EU
- 2.increase the number of mobilities among the staff to become mobility the norm to have qualified and open-minded teachers
- 3.giving tools to acquire all the suitable skills for living successfully in our European society developing common values and inclusive education
- 4.giving tools to become more attractive and suitable for the EU companies developing digital skills, soft skills, and languages in general key competences for lifelong learning
- 5.create a network of institutions with the same or similar targets to work, learn and grow together
- 6.create a research team to work with other EU institutions to improve quality and work to recognise higher education qualifications across Europe
- 7.increase the attractiveness of our school and our studies because of the better teaching quality, new methodologies, new education possibilities because of mobilities.
- 8.strengthen links with the partners to explore new possibilities of cooperation in new projects
- 9.avoid dropouts because the attractiveness of the studies and help the access to high-quality education, in spite of the socio-economic background and encouraging participation of individuals with fewer opportunities in the Erasmus programme
- 10.explore new company needs to adapt the syllabus of the studies to the companies needs
- 11.modernise work systems and processes making them environmentally friendly- Erasmus without papers-..Increase environmental awareness among the institution.
- 12.have a strong sense of identity as Europeans, and be aware of Europe's cultural heritage and its diversity promoting civic engagement
- 13.introduce new ways of mobility with the blended mobility or digital mobility to make mobility more accessible
- 14.promote entrepreneurial skills.

All our goals are completely in the line of the European Education Area. to help building a stronger Europe. We are also aware of the importance of diffusion in all our internationalization programme and our targets and how we pursue them so we will adopt the compromise to display all our policies in our website together with our internationalisation and modernisation strategy published easily accessible to all. With our project we will respect the no discrimination, inclusion, and transparency in all our work promoting access to education for everybody. Erasmus will be the key to be able to improve all our targets and to create an open to Europe school, in a rural area, to create

¹ For more information on the priorities of the European Education Area, such as recognition, digital skills, common values and inclusive education, please consult the following website:

https://ec.europa.eu/education/education-in-the-eu/european-education-area_en

strong links with our partners and to have new ones , to be engaged to new projects, to improve our teaching and in summary to be a European place of excellence in education and international relations to educate and teach the new European generation of successful workers and citizens.

Please reflect on the Erasmus actions you would like to take part in and explain how they will be implemented in practice at your institution. Please explain how your institution's participation in these actions will contribute to achieving the objectives of your institutional strategy.

Original language (and translation into EN, FR or DE if the EPS is not in one of these languages)

Mobility from students and staff and international cooperation to have partners to collaborate and work with and for **research** are a central element in Ilerna's policies, that explicitly and consistently promotes and supports student and staff mobility. Mobility and international cooperation for research are very important to the development of the institution as a whole, as well as for the individual participants. No doubt international mobility and projects will make our objectives mentioned in the above point became a reality. We want students and staff having experiences abroad and work with companies and people from other EU countries to enrich our society and to achieve our Modernisation goals.

We want strongly take part in Erasmus K1 for Learning mobility of higher education for students in studies and training, staff in teaching and training and K2 actions for partnership for cooperation and exchange of practises and partnership for innovation.

We have worked for many years now in K1 mobility actions in the modalities of studies and training and, seeing the success we have had among our students, staff and the institution we want to increase, with this new charter, the number of participants, and to increase the quality and length of the mobilities to achieve our Education Project Strategy and Modernisation agenda goals and our quality targets.

We want more students to take part in Erasmus after seeing the success we got in the past charter and the way we still have to run to be at the point of excellence that we would like to be in our Modernisation agenda .We have new challenges with the new charter to get our goals of Modernisation following our achievements from the last years.

For the students mobility we want to be able to offer to students Erasmus action K1 for studies to more professional branches , now we offer that to two of our six professional branches, we want to offer blended mobility to make mobility more accessible to everybody , for training mobility we want to find better companies for some branches and find partner institutions with the same students profiles. About teachers mobility we have worked with action k1 teaching and training mobilities and they have been a continuous way of enrichment for the individuals but specially for the whole institution thanks to the diffusion and the way of introducing the teachers into research team.

Apart from all these we have a new challenge that we have started working in and is the participation in a K2 projects. With the staff mobilities we have seen that the institution grows a lot in quality because teachers learn new methods, meet new partners from different countries that motivate them to improve and develop new skills. We think we have a long way to work in this field getting into larger or more specific projects in action k2 .We have start working with one of our partners to be into Partnerships in Cooperation for innovation and exchanges of practices, and we are already building a group of partners. Our first project will be about new methodologies for teaching professional higher education involving digital skills, languages, teaching and evaluating in competences, new skills for companies and soft skills involving mobility too and research .This projects will increase quality in teaching , research and creating links with partners for future projects among all the targets mentioned in the point before.

We will implement this project through the participation of at least the 30% of our students that will get engaged thanks to the workshops and lectures we offer to promote internationalisation in Ilerna. We want to increase this number of participants and therefore we are focusing our efforts in promotion and dissemination to engage students and staff offering a very personalized following up specially focused in Special needs participants , that will included many situations from disabilities to familiar problems ,we have the International Team to deal with all these aspects and giving all the support. All the classes and departments are visited to offer several workshops about all the possibilities that Erasmus+ offer and the incredible advantages that they will find related to the improvement of their CV, to learn languages , to adapt new skills like entrepreneurial, digital and soft skills, in the case of the teachers we encourage them with interesting teaching projects and the idea of learning for the community since once they come back they spread their knowledge working in the research team .We also engage teachers and students through contact with other participants in mobilities that reinforce our messages. Then we select the candidates students and staff with very strict criteria and none student or staff is left apart and we give opportunities to everybody paying special attention to those from special needs ,we are transparent and we publish all information in our website and in the school boards and campus. Once we have the selection done we offer lectures to parents and to students to explain details from the country to visit and to enhance all the advantages of the experience offer languages classes before leaving too and we give support for insurance, VISA , flights and whatever need. We have a calendar with all our actions timed and very well structured to give clarity and to help staff involved and participants a clear roadmap of what is happening and what will happen. In this calendar we have all the meetings to happen through the projects and all the communication and dissemination actions as well as the documents preparation , participants workshops for preparing mobilities. Etc

Related to K2 projects we believe that we are prepared to work in these new projects due to our previous experience in K1 projects and also thanks to the partners network that we have built through the years. Partners are a key when developing projects since you need to trust that we are going to work in the same bases and we can communicate well. We got our partners from some teachers k1 mobilities, so that is one example of how important is staff mobilities to start new challenges and to improve in the institution quality. Thanks to our partners we have contacted also some others that are very good experts in the subjects we want to work in and we will have more partners to enlarge our knowledge with institutions from other countries.

To Summarize to achieve the objectives from our Institutional strategy mentioned before, Erasmus is a key since nowadays mobility and internationalisation are the base of any institution that wants to improve and to be updated. We need the contact with our European partners to grow in quality. To be able to implement that we have several tools in our Education project – that are our Internationalisation plan, our International team, the International coordinator, and the international calendar. Apart from all the structure that we have is very important to self-evaluate our actions and projects to learn year by year from our actions to improve. Another important aspect is to be aware of all the new Commission proposals that always help a lot giving ideas and improving to the excellence, we always participate in all the proposals and help us a lot.

What is the envisaged impact of your participation in the Erasmus+ Programme on your institution?

Please reflect on targets, as well as qualitative and quantitative indicators in monitoring this impact (such as mobility targets for student/staff mobility, quality of the implementation, support for participants on mobility, increased involvement in cooperation projects (under the KA2 action), sustainability/long-term impact of projects etc.) You are encouraged to offer an indicative timeline for achieving the targets related to the Erasmus+ actions.

Original language (and translation into EN, FR or DE if the EPS is not in one of these languages)

The envisaged impact of our participation in the Erasmus+ Programme is **to achieve the goals of our modernization agenda and Education project** that will be reflected in the quality of the institution and the education. We will measure and monitor this impact **mobility targets for student/staff mobility** with the following indicators:

Quantity

- Increase the interest for participating in Erasmus

We want to know how many students we have interest in our project so this data is very important. Our target is the 40% of our students and staff and to be able to increase to the 90% through the coming years. We are going to increase this interest thanks to all the dissemination we will do. We offer dissemination workshops in September and October to explain all our internationalization project with the calendar of actions. We bring old participants to some of these workshops to motivate and to explain first hand all the advantages from mobility. We do the same process for students and teachers. We present videos from mobilities and do our Erasmus diploma award in October to increase interest in our Erasmus projects at the beginning of the school year to motivate new students and to disseminate all the advantages that Erasmus offers. All through the year we hang lots of material in our social networks and website.

- Increase the number of students and staff mobilities

Our target is the 30% from our Higher education students and staff and we want to arrive to the 70% in the years coming. To increase participants in Erasmus is a very important goal for Ilerna since most of the Modernisation agenda and the Education project targets are based on the learning from mobility -entrepreneurial, language and soft skills and very important and mobility is a perfect resource to get all of them at once. We will accompany all the process of information, selection, preparation to give support at the same time we will prepare very visual materials like videos to motivate and to clearly understand than all students should participate in mobility. From September to June we have meetings with the candidates following the International Calendar to prepare documents get information, sign agreements and workshops for learning and being enthusiastic about the mobility that happens in general in Summer.

- Decrease the number of dropouts

We have now a high number of dropouts after the selection process and we want to reduce it from the 30% we have to a 10%. We would do a strict follow up of the candidates with periodic meetings to see if they have any problem and try to solve it and keep on motivating.

- Increase employability among recent graduate students' participants in Erasmus or progress to superior studies

Now we have the 70% of employability or pursuing superior studies among the Erasmus students, no need to say that to participate in Erasmus is a differential and attractive aspect that employees take into account. We monitor

this calling student by students 4 months after the mobility and again 8 months later. With this new Erasmus we want to increase up to the 100% of participants and we will offer them our employability office services.

- Increase the number of partner institutions

We want to increase the number of institutions and companies to increase quality. We also want to focus in having as partner companies' Spanish companies with offices or branches in Europe. We will start September 2020 talking with companies and we already have start finding new partners through a possible K2 project

Quality

- To have better qualified staff
- Improve teaching techniques or methodologies
- Improving Skills for living and working
- European identity and knowledge
- Entrepreneurial skills

These 5 indicators are going to be measured through the Final report of the EU surveys. To arrive to excellence we want from the year 2021 the 90% of the participant competences of the learning outcomes with the answer of the 100% of improvement ,the language skill that is a part of the indicator n.3 will be measured with the OLS second exam,we want to see emprovement in at least one of the language competences and we want all students in a B2 level.We will give all the suport to gain this skills and teaching improvement talking after the mobility with the participants sometimes to make them see the real improvement they have done,as a result of the mobility and all the preparation done.Referring to the language classes we will give linguistic suport and help before the student departs . During the mobilities Ilerna International team offers a very strong support to mobille participants to assure the results are going to be good.

- Cooperation with other institutions

We already cooperate with institutions but this year 2021 we want to increase the number at least one new cooperation per year to enrich our school and the partner one .We will find this cooperation through the K2 project that we want to start with this new ECHE.

- Modernisation of processes-Erasmus without paper

We will focus the improvement of our processes implementing Erasmus without papers as per the calendar that we have in the section referring to that.

- Improve institution attractiveness

Mobility with its learning outcomes is the perfect tool to make an institution more attrative , to help students improve in real and clear targets , to improve employability sometimes even from the same mobility .The introduction of new methodologies,and the amount of new ideas in the research team, that mobilities bring is a source of improvement and attraction .

- Improve the internationalisation plan with different ways of mobilities

We will yearly analyse the results of our projects and improve our plan. We will study since 2021different sorts of mobilities as the blended mobilities to give opportunities to a larger number of participants.

- Adapt to the European companies needs

We will yearly analyse these indicators as we have set in our Internationalisation plan to redirect and improve year by year, we want to have a clear roadmap of the year learning outcomes we want to achieve through Erasmus projects

Sustenibility of the projects After the mobility Erasmus+ participants have the opportunity to present their newly acquired competences staff returning from mobility are required to write a report on their experience, which includes a description of the mobility, specific issues discussed, further action, and the person responsible. Each report evaluates the results in relation to the goals of the mobility. The information collected through these reports is stored centrally and is available to all staff on the staff intranet. The collection of mobility data is important for monitoring purposes, contributes to further development and the assessment of impact. Mobility-activities and experiences are used to support institutional development, and personal development during annual personal development and plan discussion. To learn from the approaches taken, and the benefits gained, Ilerna will disseminate the findings of the cooperation projects and mobility periods through meetings, workshops and publications, social media, etc. Apart from mobility data and institution improvement each project creates a workforce of young European citizens that make the spirit of the project really sustainable since they will bring to society their knowledge, tolerance, open mind and skills all their lives. After the mobility, the institution tracks graduates' progress and the impact mobility had on their employability or their superior studies.Results of cooperation projects are made sustainable and often lead to future stronger international cooperation of the institution Our projects are 100% sustainable because of the improvement of the institution that will help improving the general results of education and the impact that they leave in the society in general.

Increase involvement in cooperation projects In this new charter we have the target of improving in cooperation project specailly in the action 2 to improve from the core part of the institution that means from the thecniques, procedures,ways of teaching, enviroment we want to participate to create a very solid improvement commission in the institution linked to Erasmus projects.

Quality of the implementation .All our Erasmus actions will be implemented following the rules and advise from the

Erasmus charter and the Modernisation strategy and Internationalization plan from Ilerna based in different strategical EU documents and updated annually. We have a very strong structure to achieve our targets that are described in our **Internationalization plan** published in our website following the principle of transparency. Ilerna involves in that plan all the school, giving different responsibilities to different key staff. All the strategy is approved by the principal and the head of studies and is led by the Mobility and International Relations Responsible who is a person with a large international experience in different fields. In the International department we have the participation of the key staff from the institution to be able to spread together all policies and to be efficient, in the International team we have : the Marketing responsible, the heads of all the departments, the Special need department responsible, the internships responsible and the accountant only for economical work they are all lead by the International coordinator , and the director and head of studies will give support in all the most important matters and in the resources needed. This will ensure acceptance and accountability for the strategy. Our International Relations Office makes our structure visible and within easy access. The senior management of the institution warrants that all the staff driving the internationalization agenda and liaising with international students and staff members have the right set of skills and knowledge .Linked to our International strategy plan we have a International calendar for the good organization and coordination of the activities and procedures and we review it annually to make it more efficient and to evaluate if we have to add any more actions to get across all the community. The institution will give concrete support measures to have the international structure like, time to carry out the work, recognition for the staff involved, economical resources, physical office. All year round we have monthly meetings from all the International team to organize all the events and projects and twice a month partial meeting depending on the subject.