



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2014-2021<sup>2</sup> between programme countries

Update oct.2018 (2018/2019)

#### Minimum requirements<sup>3</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>4</sup> (email, phone)	Website (eg. of the course catalogue)
South West College - SWC-	UK OMAGH 01	Damian.james@swc.ac.uk (028662233)	www.swc.ac.uk
Centre Integral de FP Ilerna	E LLEIDA 11	agine@fidee.eu (+34 679437590)	www.ilerna.com

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers<sup>5</sup> per academic year

*[Paragraph to be added, if the agreement is signed for more than one academic year:*

*The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeship S *
UK OMAGH 01	E LLEIDA 11	0211	Computing	Short cycle		
		0610	Media	Short cycle		
E LLEIDA 11	UK OMAGH 01	0610	Media	Short cycle	3 Months 2 students 25/01/2019 – 28/04/2019	
		0211	Computing	Short cycle	3 Months 3 students 25/01/2019 – 28/04/2019	

*[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

Every year we will send an email with the exact number of students exchanges within these branches 3 months in advance, being 7 students for studies and 10 for training the maximum every year. In case of Ilerna as a sending institution this year we are sending 4 students from Image. SWC at the moment hasn't got students to send.

In case of SWC they could send 15 students for training if they ever want but they have none for this year in this level.

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)



FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
UK OMAGH 01	E LLEIDA 11	0211	Computing	1 teacher 15/10/2018 – 18/10/2018	
		0610	Media	1 teacher 15/10/2018 – 18/10/2018	
		1015	Tourism		4 days 2 teachers 15/10/2018 – 18/10/2018
E LLEIDA 11	UK OMAGH 01	0211	Computing	4 days 1 teacher 28/01/2019 – 31/01/2019	
		0610	Media	4 days 1 teacher 06/03/2019 – 08/03/2019	

In the case of teachers and staff job shadowing/teaching and training is open to any branch if agreed between the colleges

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution  [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level <sup>6</sup>	
				Student Mobility for Studies  [Minimum recommended level: B1]	Staff Mobility for Teaching  [Minimum recommended level: B2]
UK OMAGH 01	Media	English	Spanish	Minimum B1	B2
	Computing			Recommended B2	
E Lleida 11	Computing	Spanish	English	Minimum B1	B2
	Media			Recommended B2	

For more details on the language of instruction recommendations, see the course catalogue of each institution [Link provided on the first page].

<sup>6</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

### **Creative Media Production**

[https://www.swc.ac.uk/courses/60322822\\_gd-pearson-btec-level-5-hnd-in-creative-media-production-game-development-](https://www.swc.ac.uk/courses/60322822_gd-pearson-btec-level-5-hnd-in-creative-media-production-game-development-)

Full-Time

Campus: Enniskillen

Week Starting: 14 September 2020

Day: Subject to Timetable

Time: 09:00–18:00

Course Coordinator: [Paul.McGovern@swc.ac.uk](mailto:Paul.McGovern@swc.ac.uk)

- Course Code 60322822\_GD

### **Science in Computing**

<https://www.swc.ac.uk/courses/exc50002-ulster-university-foundation-degree-in-science-in-computing>

Full-Time

Campus: Enniskillen

Week Starting: 14 September 2020

Day: Subject to Timetable

Course Coordinator: [Heather.Ellison@swc.ac.uk](mailto:Heather.Ellison@swc.ac.uk)

- Course Code EXC50002

Ilerna

<https://www.ilerna.es/fp-lleida/es/>

## **D. Additional requirements**

*[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

*[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]*

### **1) Selections**

Each institution will follow their selection criteria and share it with the other, and they will send the CV of the students and teachers 2 months before the mobilities. In the case of the teachers with the CV the teacher will send a proposal of the teaching planned.

## 2) Others:

Every school year we will do at least 1 skype meeting and emailing every two weeks to prepare the mobilities.

We have a welcome meeting in both institutions at arrival and infrastructures for disabilities.

The mobility coordinators of the institutions will have direct contact with the mentor teacher of the students and they will help in any problem related to the subject's development or other personal issues.

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
UK OMAGH 01	01 June	End of November
E Lleida 11	01 June	End of November

[\* to be adapted in case of a trimester system]

- In case of training 4 months in advance the training period.

2. The receiving institution will send its decision within 2 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 3 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

*The agreement ends in 2022 when Erasmus +2021 will end, or when any of both colleges determine so, always announcing to the other school the new situation 1 school year before.*

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*



## F. Information

### 1. Grading systems of the institutions

The sending institution will do the subjects matching with the ECTS validation before the mobilities as it appears in the learning or training agreement and as it says the ECTS users guide. ECTS will be the ones each institution gives to their own students.

The ECTS of each module are given by the Department of education, the matching will be taking into account the content of the studies, and its target and the recognition will be exactly the same than if the course was done in the country. UK credits are the double than Spain credits

*[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>7</sup>. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]*

Grading system in Northern Ireland: <https://www.gov.uk/what-different-qualification-levels-mean>

Grading system in Spain: <https://www.studyineurope.eu/study-in-spain/grades>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
UK OMAGH 01	Julie Kelly <a href="mailto:Julie.Kelly@swc.ac.uk">Julie.Kelly@swc.ac.uk</a> 08456031881	<a href="http://www.swc.ac.uk">www.swc.ac.uk</a>
E Lleida 11	Àngels Giné <a href="mailto:Agine@ilerna.com">Agine@ilerna.com</a> (+34 679437590)	<a href="http://www.ilerna.com">www.ilerna.com</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

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<sup>7</sup> [http://ec.europa.eu/education/tools/docs/ects-guide\\_en.pdf](http://ec.europa.eu/education/tools/docs/ects-guide_en.pdf)

Institution [Erasmus code]	Contact details (email, phone)	Website for information
UK OMAGH 01	Sharon McSorley <a href="mailto:Sharon.mcsorley@swc.ac.uk">Sharon.mcsorley@swc.ac.uk</a> 08456031881	<a href="http://www.swc.ac.uk">www.swc.ac.uk</a>
E Lleida 11	Àngels Giné <a href="mailto:Agine@ilerna.com">Agine@ilerna.com</a> (+34 679437590)	<a href="http://www.ilerna.com">www.ilerna.com</a>

All students and teachers have to have the European Health card and the students for training an extra insurance covering Liability and accidents

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
UK OMAGH 01	Simon Wiggins <a href="mailto:Simon.wiggins@swc.ac.uk">Simon.wiggins@swc.ac.uk</a> 08456031881	<a href="http://www.swc.ac.uk">www.swc.ac.uk</a>
E Lleida 11	Àngels Giné <a href="mailto:agine@fidee.eu">agine@fidee.eu</a> (+34 679437590)	<a href="http://www.ilerna.com">www.ilerna.com</a>

*Timetable – foundation degree in media*

Tue	Stephen Trimble EC11B		Games Design TE1676 TEF1A		15:30	22:23, 25-32, 35-39	20:30
Wed							
Thu	Paul McGovern EC11B		Games in Context TE1677 TEF1A		8:00	22:23, 25-32, 35-39	13:30
	Paul McGovern EC11B		3D Modelling TE1678 TEF1A		15:30	22:23, 25-32, 35-39	20:30
Fri	Stephen Trimble EC11B		Principles and Animation TE1679 TEF1A		8:00	22:23, 25-32, 35, 37-40	11:00
	Stephen Trimble EC11B		Principles and Animation TE1680 TEF1A		11:30	22:23, 25-32, 35, 37-40	14:00
	Paul McGovern EC11B		Tutorial TE1681 TEF1A		16:00	22:23, 25-32, 35, 37-40	17:00

Total Hours: 19:00  
Co-ordinator:

Printed: 18 Oct 2018

Technolo



*Timetable* – foundation degree in computing

**Week 27 to 27**

**EXC50002/TEF1A - Ulster University Foundation Degree In Computing - Year 1 A**

Day	Time	Room	Staff	Module
Mon				
Tue	9:00 - 10:45	EM203	Shane Hallatt	Object Oriented Programming 22-21, 25-32, 35-39
	11:00 - 13:00	EM203	Shane Hallatt	Object Oriented Programming 22-21, 25-32, 35-39
	13:30 - 15:45	EM203	Shane Hallatt	Object Oriented Programming 22-21, 25-32, 35-39
Wed	9:00 - 12:30	EM203	Michelle Martin	Computing Mathematics 22-23, 25-32, 35-39
	13:00 - 16:00	EM203	Neil McCaffrey	System Analysis And Design 22-23, 25-32, 35-39
	16:00 - 17:00	EM203	Neil McCaffrey	Tutorial HE 22-23, 25-32, 35-39
Thu				
Fri	9:00 - 11:00	EM203	Neil McCaffrey	System Analysis And Design 22-23, 25-32, 35-39
	11:00 - 13:00	EM203	Neil McCaffrey	Introduction to Databases 22-23, 25-32, 35-39
	13:30 - 15:30	EM203	Neil McCaffrey	Introduction to Databases 22-23, 25-32, 35-39

**Total Hours: 19:30**

Printed: 18 Oct 2018

## Technology

**Week 27 to 27**

EXC50002/TEF2A - University of Ulster Foundation Degree In Computing - Year 2

[illegible]

**Total Hours: 13:15**

Printed: 18 Oct 2018

**Co-ordinator:**

Teachers will be always a minimum of 8h in the case of teaching and the timetable will be depending on the class.

Contact person

SWC [claire.fiddaman@swc.ac.uk](mailto:claire.fiddaman@swc.ac.uk)

Ilerna [agine@ilerna.com](mailto:agine@ilerna.com)

## **6. Fees**

The receiving institution must not charge any fees to incoming students for tuition, registration, examination or for any facilities offered to local students.

## **7. Treat Equally**

All students and staff should be treated equally in all academic and service matters. Mentors and counsellors will be available to give support to students and teachers. IN case of doubts always the mobility coordinators will help in any matter. Always mobile participants will have same access to services and facilities than locals

## **8. Non discrimination**

All individuals will be treated equally-no discrimination based on sex, race, color, ethnic or social origin, genetic features, language, religion, belief, political, minority, property, birth, disability, age or sexual orientation

## **9. Preparation**

Preparation for cultural challenges has to be done as lectures, workshops or any other sources. We will help in both institutions for this to happen an when teachers visiting, we will celebrate students' meetings to prepare them and help in that way they will feel more secure. The same with incoming students they will join local students for their preparation. This is part of the school's policies.

## **10. Recognition**

In the Learning agreement we will set the base of the recognition with the modules studied abroad and how they are recognized. Full recognition will be guaranteed without the need of students taking any other course or exam. Learning agreements will be signed by the mobility coordinators with the approval of the principal. Any extra credit taken will be recognized by a diploma.

Diploma from SWC and from Ilerna will be issued to teachers and students a apart from the transcript of records in the case of the students and the Mobility agreement in the case of the teachers.

A Diploma supplement will be prepared too.

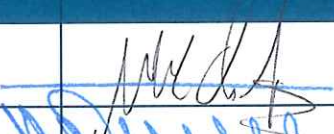
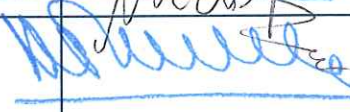
### 11. Tutor/mentor Orientation

The contact of the tutor will be given the first day and will help the students and teachers to integrate from the very first day to the life of the school and for any academic or professional issues.

### 12. Dissemination

All the results from the mobilities will be disseminated enhancing intercultural competences of non-mobile students and staff. Meetings and workshops will be done to do so.

### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>8</sup>
UK OMAGH 01	Mr Michael McAlister Michael.mcalister@swc.ac.uk		
E Lleida 11	M <sup>a</sup> Teresa Llorens Torres Director		

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<sup>8</sup> Scanned signatures are accepted



